



## ADMISSION 2017

### Instructions to the Online Applicants

1. Online Applications are to be submitted through the link provided on the University Website.
2. Only Honours Graduates can apply for admission into PG Courses of Studies.
3. Eligibility Criteria:

1	APPLIED PSYCHOLOGY :LB	Honours Graduate in any Discipline
2	BENGALI	Honours Graduate in the Concerned Subject
3	CHEMESTRY :LB	Honours Graduate in the Concerned Subject
4	COMMERCE :LB	Honours Graduate in the Concerned Subject
5	CONSERVATION BIOLOGY :LB	Honours Graduate in any Subject of Biological Sciences
6	ENGLISH	Honours Graduate in the Concerned Subject
7	EDUCATION:LB	Honours Graduate in any Discipline
8	GEOGRAPHY:LB	Honours Graduate in the Concerned Subject
9	GEOLOGY :LB	Honours Graduate in the Concerned Subject
10	GEO-INFORMATICS:LB	At least 3 Year full time Honours degree in Science/ Engineering/Technology /B.A. or B.Sc. in. Geography (Honours)
11	HINDI	Honours Graduate in the Concerned Subject
12	HISTORY	Honours Graduate in the Concerned Subject

13	LLM	3 Year or 5 Year LLB Honours.
14	MATHEMATICS:LB	Honours Graduate in the Concerned Subject
15	PHILOSOPHY	Honours Graduate in the Concerned Subject
16	PHYSICS:LB	Honours Graduate in the Concerned Subject
17	POLITICAL SCIENCE	Honours Graduate in the Concerned Subject
18	URDU	Honours Graduate in the Concerned Subject
19	ZOOLOGY:LB	Honours Graduate in the Concerned Subject

\*LB-Laboratory based

4. There is no printed application form and application for admission to PG courses are invited online only.
5. Before applying online, the candidate should read carefully the information mentioned in the admission notification in the University website ([www.knu.ac.in](http://www.knu.ac.in))
6. For applying online, uploading of candidate's latest colour passport size photo of size upto 80 KB is compulsory. Improper photo may lead to rejection of online application.
7. Applicants must verify their photo before confirming the submission of online application.
8. No application for admission will be allowed before or after the stipulated dates.
9. Items marked with \* in the Application Form are compulsory to be filled in.
10. On successful upload application number will be flashed on the screen. The candidates should note down the application number for future communication.
11. The candidate must deposit the requisite application fee of Rs. 300 (Rupees Three Hundred) only online through Debit card/Credit card/Net Banking.
12. After successful financial transaction, the application number and password will be generated and will be sent to the candidates through SMS and email provided in the application form.

13. No change of course will be entertained after successful payment of application fee.
14. The following original documents will be verified at the time of verification as per the admission schedule notified in the University website ([www.knu.ac.in](http://www.knu.ac.in)).
  - ✓ Downloaded Printed Online Application Form.
  - ✓ Admission Payment Slip (online)
  - ✓ Original Age Proof Certificate (Admit Card/ Certificate of Madhyamik or equivalent examination)
  - ✓ SC/ST/OBC A/ OBC B/ PWD Certificate (Certificate issued by the competent authority of West Bengal only), wherever applicable.
  - ✓ All Original Marksheets
  - ✓ College Leaving Certificate
15. Online information submitted by a candidate shall be kept in record for future use.
16. Applicants will not be informed about any activity by post. It is solely the responsibility of the applicants to follow the website for all activities including downloading or printing online Application Form.
17. Applicant's Mobile number and Email should be correct to get SMS alert/Mail alert.
18. In case of any discrepancy in regard to the data provided by the applicants, the University holds the right to reject the application.
19. Merit list will be generated only on the basis of data provided in the application form. The Merit List will be published in the University Website as per scheduled dates given. Once the merit list is published, no change in the marks on account of review or scrutiny secured by a candidate will be entertained.
20. At the time of verification the Photostat copies of all the documents are to be submitted by the candidates except the College Leaving Certificate (CLC) which is to be submitted in original.
21. For reservation of seats, West Bengal Government rules will be followed.
22. Under the new Govt. sports policy, candidates who are state level sports position holders and national level sport participants would be given a suitable relaxation in total marks for admission.
23. In cases, where a subject is taught in different campuses (University and Colleges) allotment of a particular campus will be made according to the

choice of the candidate and the merit during the time of verification.

24. Anti-ragging declaration to be submitted by the candidate to the HOD/Coordinator within 10 days from the date of verification in prescribed format given in the University website.
25. Attendance by the candidate of 75% of total classes held in a semester is required for appearing in the concerned semester examination.
26. Every student shall be strictly bound by the University Act, Statutes, Ordinances, Rules and Regulations for prosecution of the respective course.
27. Migration Certificate (for other University only) must be submitted within one month from the date of admission.
28. Admission shall be treated as cancelled if a student fails to attend 50% of classes during the first 10 teaching days from the commencement of classes.
29. In preparing merit list preference will be given to candidates obtaining Honours Bachelor degree not earlier than **2014**.
30. **In any case, if it is found that a candidate has concealed, suppressed or distorted any information/fact in his/her online application form, his/her admission to the University, if granted, will be cancelled.**